



June 3, 2004

**Subject: The Land Development Ordinance Committee**

The Land Development Ordinance Committee (LDOC) met Thursday, June 3, 2004 in the Council Chamber at City Hall to discuss rewriting Salisbury's ordinance code. In attendance were Karen Alexander, Bill Burgin (Co-chair), George Busby, John Casey, Ronald Fleming, Mark Lewis (Co-chair), Edward Norvell, John Safrit, Victor Wallace, Dee Dee Wright, Craig Lewis (The Lawrence Group) and from the public Diane Dillon Hooper.

**Staff Present** – Diana Moghrabi, Joe Morris, David Phillips, Harold Poole, Lynn Raker, Patrick Ritchie, John Vest, Steve Weatherford

The meeting was called to order, with Bill Burgin, Co-chair, presiding. The minutes from the May 20 meeting were accepted as written. Revised Chapter 18 was distributed to members for today's discussion.

The schedule was updated to reflect the pace that the committee has been moving. It is progressing slower than anticipated. In order to be finished before September 2005, members were asked to apply diligence in getting homework done; the goal is still to provide the best ordinance. By breaking into smaller study groups in July, perhaps the committee can hit a new target completion date of April 2005. There will not be a regular LDOC meeting in July due to the anticipation of light attendance during this month.

Today's discussion:

Craig Lewis began by pointing out the hyperlinks he had added to the pages to help navigate the chapter. The committee decided it best to remove extra formatting in order to make the chapters easier to read. It was also decided to put the revised chapters online for everyone without the formatting.

(<http://www.salisburync.gov/lm&d/ldoc/index.html>)

In discussing the Environmental Survey, it was decided that an example of one would be helpful. Craig described the minimum expectations for a site; GIS information can be requested from the City.

([http://gis.salisburync.gov/data\\_catalog/request\\_data.asp](http://gis.salisburync.gov/data_catalog/request_data.asp))

To simplify the meaning of schematic plan requirements Craig referred to it as “the big idea.” The Master Plan/Preliminary Plat would be what someone would get a permit off of.

Most commercial sites would require a lighting plan to control light spillage.

A traffic study is a developer’s responsibility; the site would be of a certain size - not yet determined.

There will be a review of the chapters the committee has covered in a public workshop on June 17, 2004 at 4:30 p.m. An advertisement will run in the Salisbury Post. Craig Lewis will make the presentation.

**The next committee meeting will be June 17, 2004. It will begin with a public workshop at 4:30 p.m. in the City Council Chamber at City Hall.**

dln